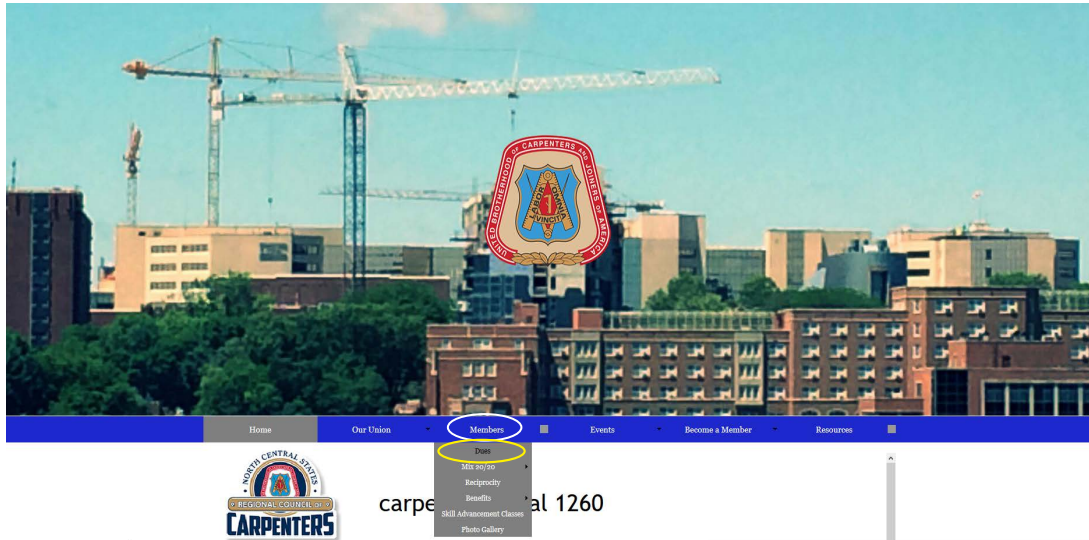
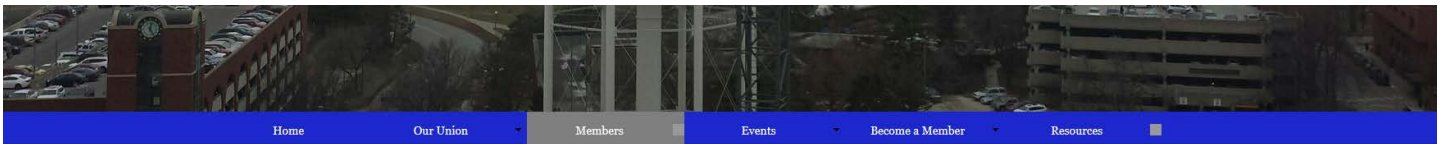


# Paying dues online cheat sheet

go to [www.carpentersunionlocal1260.com](http://www.carpentersunionlocal1260.com)  
click on or hover your mouse over “members”  
click on “dues”



click “click here to pay dues online”



## Dues

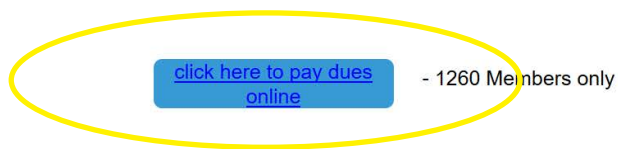
Dues are paid quarterly and should be paid within the first 21 days of each new quarter.

### MANDATORY REQUIREMENTS FOR MAILING DUES

When mailing dues please include your dues book, check or money order and a self-addressed stamped return envelope with at least 2 postage stamps.

Please note postage is now \$0.48 per ounce

We will accept cash (AT WINDOW ONLY), money order, cashier's check, or personal check for dues payment. We also take credit cards (Visa or Master Card) at window, online or over the phone.



Click “click here to pay dues”



Contact Info

**Carpenters Local 1260**  
1008 William St. Suite 101A  
Iowa City, IA 52240  
PH: (319)338-1638  
FAX: (319)338-3714  
[carpenterslocal1260@gmail.com](mailto:carpenterslocal1260@gmail.com)



## Paying Dues

Please read before continuing.

In order to process your dues correctly you will need:

- Members name and UBC number (which you will put in the "invoice number" section)

If you do not know your UBC number it can be located on your receipt in the top left corner above your name or you can call the hall and the Office Manger will tell you. [319-338-1638](tel:319-338-1638)

This system will not tell you how much you owe so if you do not know the amount you owe you can call the hall and the Office Manger will tell you. [319-338-1638](tel:319-338-1638)

Be advised that as a safety precaution this system will NOT save your information, therefore you will need to enter your card and union information each time.

This system is for paying dues ONLY. No merchandise.

If you have any questions call the hall and someone will be happy to assist you.

[CLICK TO PAY DUES](#)

a password box will pop up at the top of the screen  
password is brother1260

carpentersunionlocal1260.com says:

Password required:

OK Cancel

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The past page is where you enter your information  
necessary information is highlighted.  
Invoice is your UBC number







**Payment Information (Required)**

|                |                      |
|----------------|----------------------|
| Payment Amount | <input type="text"/> |
| Invoice #      | <input type="text"/> |

**Billing Information ( "\*" denotes required field)**

|                    |   |
|--------------------|---|
| Business Name      | <input type="text"/>                      |
| Address            | <input type="text"/>                      |
| Address            | <input type="text"/>                      |
| City               | <input type="text"/>                      |
| State / Zip        | <input type="text"/> <input type="text"/> |
| Contact First Name | <input type="text"/>                      |
| Contact Last Name  | <input type="text"/>                      |
| Title              | <input type="text"/>                      |
| Phone #            | <input type="text"/>                      |
| Fax #              | <input type="text"/>                      |
| Email              | <input type="text"/>                      |
| Note               | <input type="text"/>                      |

**Card Information (Required)**

|            |   |
|------------|---|
| Card Types |     |
| Number     | <input type="text"/>  |
| Card Name  | <input type="text"/>  |
| Expiration | <input type="text"/> <input type="text"/> <i>Format MM/YY</i>   |
| CVV Code   | <input type="text"/> * 3-4 digit code   |

*Please ensure that all required information is provided*